



NORTH EASTERN ELECTRIC POWER CORPORATION LIMITED

(A Government of India Enterprise)

OFFICE OF THE Sr. MANAGER (E), CONTRACT & PROCUREMENT CELL,

DHEP: DOYANG: WOKHA: NAGALAND

Website-www.neepco.gov.in, E-mail-dhep_cp@rediffmail.com

Phone.: 03860-245031, Fax: 03860-245020/245024

NOTICE INVITING QUOTATION NO. DHEP/2010/04

Date: 25/06/2010

Sealed single part quotations with minimum 45 (Forty five) days' validity are invited from reputed Firms/Suppliers/Manufacturers for supply of Computer Consumables required at Doyang H.E. Plant, NEEPCO Ltd., Doyang, Wokha District, Nagaland- 797 111.

Sl. No	Description	Unit	Reqd. Qty
1	HP Laser Tonner Cartridge 12A	No	30
2	HP Laser Tonner Cartridge 88A	No	16
3	HP Laser Tonner Cartridge Conica Minolita	No	5
4	Cannon Laser Tonner EP26	No	6
5	HP Inkjet Cartridge 860	No	20
6	HP Inkjet Cartridge 861	No	14
7	HP Inkjet Cartridge 853	No	4
8	HP Inkjet Cartridge 857	No	4
9	Blank CD	No	200
10	Mouse (Scroll)	No	10

Terms and Conditions:

1. The bids should be submitted in Sealed Envelope superscripted with **"Quotation for supply of Computer Consumables against NIQ No. DHEP/2010/04"**.
2. Bidders should state their Tax Payer Identification Number, VAT registration Number and Permanent Account Number without which Bids may be summarily rejected. Experience & past performance documents may kindly be submitted.
3. Price Basis: **F.O.R** - NEEPCO Guest House, Golaghat. The rates of taxes & duties should be separately and clearly quoted.
All prices should be clearly indicated both in figures and in words.
4. **Earnest Money Deposit (EMD):** Earnest Money @ 2.5 % of the quoted value in the form of Demand Draft only drawn in favour of NEEPCO Ltd **payable at SBI, Doyang Br., Doyang, Nagaland (SBI Code: 9351)** should be submitted along with the Quotations.
Tenders without Earnest Money shall be summarily rejected.
 - i) EMD of all unsuccessful bidders will be returned only after finalization of the bid.
 - ii) If the bidder withdraws the bid while it is under consideration, his EMD shall be forfeited and will take other action as per norms of the Corporation.

5. Payment Terms:

100% payment shall be released after receipt of materials in full and good condition

6. **Delivery Period:** The entire scope of work shall be made completed within 45 (Forty five) days from the date of issue of order.
7. **Liquidated Damage (LD):** Liquidated damage @ 0.5% per week delay subject to a maximum of 15% of the contract value shall be applicable.
8. **Guarantee/Warrantee:** The materials supplied shall be guaranteed/ warranted against any manufacturing defect as per manufacturer's norms.
9. The Corporation reserves the right to reject any or all of the bids without assigning any reason thereof and is not bound to accept the lowest bid.
10. All the above terms and conditions are non-deviable. Tenders not subscribing to all the above may be summarily rejected.
11. Sealed tenders with NIQ number superscripted on the envelope should be submitted to the undersigned either by hand with written authorization or registered post. The undersigned shall not be responsible for any postal delay.
12. Last date and time for receipt of bids in the office of the undersigned:
13/07/10 at 1500 hrs.
13. Date and time for opening of bids: **13/07/10 at 1630 hrs.**

Senior Manager(E)
C & P Cell, NEEPCO IB,
P.Box No- 29, Chandan Nagar
Golaghat-785621. Assam.